

AMENDMENTS TO THE CLAIMS

Please cancel claims 1-8 and add new claims 9-19 in accordance with the following:

1-8. (Canceled)

9. (New) A communications terminal equipment connected to a single communication circuit for use by a plurality of users, comprising:

a memory for storing a plurality of user names and a plurality of extension numbers corresponding to the respective user names, and for storing a plurality of plans specifying planned activities and schedules for each of the plurality of users; and

a processor for providing in response to a call from a caller on the single communication circuit, a first voice message announcing to the caller the user names and corresponding extension numbers stored in the memory, and for providing in response to a designation by the caller of one of the announced user names, a second voice message announcing to the caller the planned activities and schedule of the designated user when the planned activities and schedule of the designated user indicate that the designated user is not available to answer the call.

10. (New) A communications terminal equipment according to Claim 9, wherein the memory is a memory for also storing operation guides for use in generating the first and second voice messages.

11. (New) A communications terminal equipment according to Claim 9, wherein the plurality of user names are stored in the memory as respective speech data.

12. (New) A communications terminal equipment according to Claim 9, wherein the plurality of user names are stored in the memory as respective data based on reading and an accent type thereof.

13. (New) A communications terminal equipment connected to a single communication circuit for use by a plurality of users, comprising:
- a memory for storing a plurality of user names and a plurality of extension numbers corresponding to the respective user names, and for storing a plurality of e-mail addresses corresponding to the respective user names; and
 - a processor for providing in response to a call from a caller on the single communication circuit, a first voice message announcing to the caller the user names and corresponding extension numbers stored in the memory, for providing in response to a designation by the caller of one of the announced user names, a second voice message requesting the caller to record a voice-mail message when the designated user is not available to answer the call, and for sending the recorded voice-mail message to the stored e-mail address of the designated user.
14. (New) A communications terminal equipment according to Claim 13, wherein the memory is a memory for also storing a plurality of plans specifying planned activities and schedules for each of the plurality of users, and the processor is a processor for also determining on the basis of the planned activities and schedule of the designated user, when the designated user is not available to answer the call.
15. (New) A communications terminal equipment according to Claim 13, wherein the memory is a memory for also storing operation guides for use in generating the first and second voice messages.
16. (New) A communications terminal equipment according to Claim 13, wherein the plurality of user names are stored in the memory as respective speech data.
17. (New) A communications terminal equipment according to Claim 13, wherein the plurality of user names are stored in the memory as respective data based on reading and an accent type thereof.

18. (New) A method of communicating with one of a plurality of users of a communications terminal equipment connected to a single communication circuit, said method comprising the steps of:

receiving a call from a caller on the single communication circuit;

transmitting in response to the call, a first voice message announcing to the caller a plurality of user names and a plurality of corresponding extension numbers stored in a memory provided in the communications terminal equipment;

receiving a designated extension number selected by the caller from among the announced plurality of extension numbers;

determining whether or not the one user corresponding to the designated extension number is available to answer the call;

transmitting to the caller a second voice message requesting the caller to record a voice-mail message when the designated user is not available to answer the call;

recording the voice-mail message received from the caller in response to the second voice message; and

sending an e-mail message including the recorded voice-mail message to an e-mail address also stored in the memory, which corresponds to the one user.

19. (New) A method of communication according to Claim 18, wherein the step of determining whether or not the one user is available to answer the call includes referring to a plurality of plans also stored in the memory specifying respective planned activities and schedules of the plurality of users.